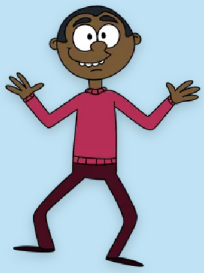
Address an Envelope



Address an envelope to a friend or family member. Use capital letters for names and places, and a comma between the city and the state.

Name: _____ **Date:** _____

How to address an envelope

- Top left: your name and address (the return address).
- Middle: the name and address of the person getting it.
- Top right: the stamp. · Example: Ms. Ana Lopez / 12 Pine Road / Springfield, IL 62701

From:

_____

_____

_____

Stamp

To:

_____

_____

_____

Who did you write to? What will you tell them in your letter?

_____

_____

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